



EXECUTIVE DIRECTOR POSITION

Permanent, Full Time, Salaried

The Rural Ontario Institute is seeking a leader who brings passion and dedication to our mission and to advancing and supporting the aspirations of rural communities across Ontario. Our new Executive Director will be responsible for effectively and efficiently overseeing the administration, programs and strategic plan of our collaborative, connected, vibrant organization.

The ideal candidate is a credible, informed spokesperson on rural matters and is capable of forging partnerships, collaborating across sectors and bringing resources together to enable the many innovative and impactful projects and programs that fulfill the mission of ROI.

Key Responsibilities

- Positions the organization to build community capacity and share knowledge that enables rural stakeholders to undertake capacity building and rural community development.
- Develops and maintains strategic relationships with funders, sponsors, partners, community stakeholders and government representatives that support and progress key deliverables.
- Coaches, mentors, supports and provides development opportunities for team members.
- Supports and enhances rural stakeholder networks and engagement opportunities.
- Builds awareness and support for ROI initiatives within and across government ministries and agencies, the private sector, academic research institutions, non-governmental and rural development organizations.
- Leads fundraising and revenue strategies, goals and activities to sustain ROI and its products and services.

The successful candidate will have qualifications, knowledge, skills and abilities matching the following:

- Post-secondary education, ideally in rural planning, community development, organization capacity building, resilience, health & wellbeing, policy analysis and/or community economic development
- 7 or more years of strategic and adaptive organizational leadership experience

with demonstrated success in team engagement, innovative problem solving and partnership development and maintenance

- Superlative verbal and written communication skills including public speaking and advocacy skills and experience
- Financial planning and administrative management knowledge and experience
- Demonstrated government and media relations experience with an emphasis on municipal government and intergovernmental relations
- Current passport, valid Ontario driver's license and insured vehicle
- Able to work some evenings and weekends as required for job responsibilities
- Demonstrated knowledge of at least 5 of the following areas. Preference will be given to candidates with demonstrated knowledge in more than 5 areas.
 - grants and grant writing requirements
 - project management and program evaluation
 - marketing, communications and contact management
 - leadership development including youth engagement, adult education and online learning
 - non-profit management and governance
 - social innovation
 - policy analysis
 - rural and agribusiness issues and innovations
 - socio-economic research
- Flexibility and humility to perform any task that may be required within a small and collaborative team
- Analytical ability to enable responsiveness to appropriate opportunities while passing on those that may divert from strategic direction

Interested candidates may submit a cover letter and resume/CV to: Suzanne Trivers, Board Chair at suzannetrivers@gmail.com no later than 4:00 pm on Wednesday, June 30, 2021.

Currently the ROI offices are at 7382 Wellington Rd 30 in Guelph/Eramosa Township north of Guelph. There is flexibility in terms of work location and a regular schedule of in-office time is required. Questions about this posting may be directed to:

Norman Ragetlie,
nragetlie@ruralontarioinstitute.ca
226 979 6534.